Tyler Baxter • t.baxter.dev@gmail.com • 4196040768 • 12/2/2023

Dear Dice Hiring Team,

I am writing to express my genuine interest in the Plant IT Support Specialist position at Dice. With over a decade of hands-on experience in computer hardware and a strong commitment to continuous learning as a Full Stack Developer, I am excited about the opportunity to bring my skills to your team.

In my journey with computers from a young age and through my adult life, I've cultivated a deep understanding of hardware installations, configurations, and privacy settings. My current focus on becoming a Full Stack Developer, with ongoing courses in HTML, CSS, and JavaScript, reflects my dedication to staying current with technology trends.

While I may not have direct experience in data center environments, my knack for problem-solving, rapid learning, and dedication to providing top-tier support positions me as a strong candidate for this role. My resume, attached for your reference, outlines my technical skills and professional background.  
  
Key qualifications and attributes:

* **Technical Proficiency:** Over a decade of hands-on experience in computer repair, troubleshooting, and support, aligning with the technical requirements of the position.
* **Customer Service Excellence:** With over 2 years of experience in customer-centric roles, I have honed my ability to provide prompt and effective solutions to end-users.
* **Continuous Learning:** Actively pursuing a career as a Full Stack Developer, I am currently enrolled in the IBM Full Stack Developer Professional and CourseCareers Full Stack Developer courses, focusing on front-end development using HTML, CSS, and Javascript.

I am eager to contribute to Dice's IT team, leveraging my strong foundation in technology and enthusiasm for learning. I look forward to the opportunity to discuss how my skills align with the needs of your team.

Thank you for considering my application. I am excited about the possibility of joining Dice and contributing to your team's success.

Sincerely,

Tyler Baxter

**Tyler Baxter**

**Lima, Ohio • +1 419-604-0768 •** [**t.baxter.dev@gmail.com**](mailto:t.baxter.dev@gmail.com) **•** [**www.linkedin.com/tybaxter12/**](https://word-edit.officeapps.live.com/we/www.linkedin.com/tybaxter12/)

**Information Technology Support**

Shape

Friendly and dependable customer service professional with over 2 years of experience. Well versed in administrative duties, problem-solving, planning, and time management. Experienced with working in fast-paced environments and working directly with a diverse range of clients. Knowledgeable in handling confidential matters and proprietary information.

**LICENSES/CERTIFICATIONS**

Shape

**Life Insurance License** **Jan 2021 - May 2022**

*State of Ohio*

**Electrician** **Apr 2016 - May 2021**

*State of Ohio Apprenticeship Council*

**SKILLS & INTERESTS**

Shape

**Technical Skills:** Customer Communication Management, Customer Service, Documentation, Hardware Knowledge, Microsoft 365, Network Basics, Installation & Configuration, Technical Troubleshooting

**Soft Skills:** Adaptability, Attention to Detail, Dependability, Friendliness, Interpersonal Skills, Planning/Processing, Prioritization, Problem Solving, Time Management

**Hobbies:** Backpacking, Camping, Circuit Racing, Continuous Education, Drift Racing, Hiking, Video Game Development, Video Game Testing

**Personality Interests:** Computer Hardware Enthusiast , Meditation, Robotics, Technology Advancements, Traveling

**WORK EXPERIENCE**

Shape

**Journeyman Electrician • Dayton, OH • Full-time**  **July 2023 - Present**

***International Brotherhood of Electrical Workers LU 82***

* Licensed in the state of Ohio as a Journeyman Electrician
* Experience in Residential, Commercial, and Industrial electrician installations
* Reading schematics and laying out installations for employees. Received positive feedback and commendation from clients

**Licensed Life Insurnace Sr. Field Underwriter • Lima, OH, USA**  **Apr 2021 - May 2023**

***Equis Financial***

* Daily interpersonal people skills
* Schedule and coordinate meetings with clients daily
* Communicate with clients about their mortgage protection options
* Help clients complete and submit applications to carriers and follow through the underwriting process
* Service client future policy needs

**Electrician • Lima, OH, USA**  **Apr 2016 – May 2021 2022*International Brotherhood of Electrical Workers LU 32***

* Licensed in the state of Ohio as a Journeyman Electrician
* Experience in Residential, Commercial, and Industrial electrician installations
* Reading & Writing Schematics
* Proficient with the direct installation of wiring at construction and other sites

**EDUCATION**

Shape

**Electrical in Journeyman Electrician**

NJATC - National Joint Apprenticeship Training Center • Lima, OH • GPA: 2nd in Class **Apr 2016 - Apr 2022**

* Northwest Community College Curriculum Partnership
* State of Ohio Apprenticeship Council

**High School Graduate**

Bath High school • Lima, OH